



We provide highly personalised fund administration, accounting and other offshore financial services to select international clients.

We are primarily active within the hedge fund industry and the family office environment.

We aim to offer service with an exceptional level of customisation, supported by technical skills, efficient communication and sophisticated systems.

Tromino Financial Services Ltd. was incorporated in Bermuda on 19 May 2005. The company is licensed as a Fund Administrator by the Bermuda Monetary Authority under the Investment Funds Act 2006.

The company's fully owned subsidiary in Malta, operating under the name of Tromino Financial Services (Malta) Ltd., is recognised by the Malta Financial Services Authority to act as a Fund Administrator.

Through our large network of contacts in the industry and operational alliances with several providers of complementing services we are well positioned to offer to our clients a comprehensive range of offshore financial services.

## SERVICES

### Fund Administration

- Dealing (subscriptions/redemptions, contract notes, share certificates)
- NAV calculation and distribution
- Registrar and transfer agent
- Shareholder reporting and correspondence
- Organisation of board of directors and shareholder meetings
- Drafting of minutes and resolutions
- Regulatory compliance
- Anti-money laundering compliance
- Trade and fund accounting
- Preparation of financial statements
- Audit coordination
- Liaison with investment managers, banks, law firms, auditors and authorities

### Other Services

- Formation and administration of offshore funds and companies
- Accounting and consolidated portfolio valuations
- Formation and management of resident representative offices
- Corporate secretarial services
- Independent directorships
- Provision of investment management services through sister company Midcircle Investment Management Ltd.

## KEY STAFF

### Fabian Schönenberg (Swiss), Managing Director

Mr Schönenberg has over 17 years of professional experience in various finance-related disciplines, including project management, insurance underwriting, business planning, risk management, trust and fund administration and accounting. Mr Schönenberg obtained a Master of Science degree in civil engineering at the Federal Institute of Technology in Zurich and is a Registered Trust and Estate Practitioner (STEP). He serves as a director for various offshore investment companies and is the Honorary Consul of Switzerland in Bermuda.

### Teresa Goddard (Bermudian)

Ms Goddard is a Senior Fund Accountant and has worked in business, finance and accounting-related positions in the hedge fund industry, both on the fund administration and the asset management side, for more than 15 years. Her strengths are a thorough understanding of fund accounting and valuation techniques and hedge fund-related business processes as well as her exceptional commitment to clients' needs. Ms Goddard holds a B.B.A. Degree in Accounting (Hons).

### Andrea Shakir (Bermudian)

Mrs Shakir acts as Office Manager and Corporate Secretary. She has worked for more than 20 years in various sectors of the offshore financial services industry with a particular focus on operational and corporate secretarial matters. Her strengths are her organisational skills, familiarity with corporate law in Bermuda and elsewhere and her knowledge of accounting and portfolio valuation techniques.

### Daniela Mula (Maltese)

Ms Mula is a Senior Fund Accountant in the Malta office, having over 10 years' related working experience, primarily with a major audit and accountancy firm. Prior to joining Tromino, she worked for one of the largest fund administration companies in Malta in a supervisory position. Her strengths are financial reporting, management accounts and valuation techniques, as well as her personal dedication towards clients' needs. Ms Mula is a member of the international accountancy body ACCA, as well as a member of The Malta Institute of Accountants, and is recognised as a qualified accountant under the Laws of Malta.

**tromino** Financial Services Ltd.

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2 Reid Street T +1 441 295 5588  
P.O. Box HM 458 F +1 441 295 5578  
Hamilton HM BX E fschonenberg@tromino.com  
Bermuda W www.tromino.com

7 Northfields T +356 2143 4991  
Independence Avenue F +356 2143 4992  
Mosta MST 9026 E dmula@tromino.com  
Malta